

Tennislessons4u Coaching Risk Assessment

- **Venue:** Earls Colne Tennis Club
- **Assessment Date:** 01.05.2025
- **Review Date:** 01.05.2026
- **Assessed by:** Thomas Littlewood
- **Position:** Head Coach

Hazard	Who might be harmed	Current Controls	Risk	Further Action Needed
Slips, trips, and falls	Players, coaches, visitors	<ul style="list-style-type: none">• Courts and area maintained and clear of possible trip hazards• Debris cleared• Appropriate footwear enforced	Medium	Continue regular inspections and log actions
Injuries from play	Players	<ul style="list-style-type: none">• LTA Registered coaches delivering all sessions• Warm-up and cool downs for each session• Age appropriate activities• First Aid kit on site	Medium	Maintain accident records and review incident trends
Weather (heat, cold, rain)	Players, Coaches	<ul style="list-style-type: none">• Sessions adjusted or cancelled for weather• Hydration breaks and access to running water• Shade area	Low	Keep parents informed of weather procedures

Use of equipment	Players, Coaches	<ul style="list-style-type: none"> • Equipment checked before sessions • Broken equipment discarded • Age-related equipment 	Low	Maintain equipment checks
Safeguarding Risks	Children, Vulnerable Adults	<ul style="list-style-type: none"> • Written safeguarding policy which all coaches are aware of • All coaches with enhanced DBS checks, safeguard training and first aid trained • Work with the clubs welfare officer so players and parents are aware of who to contact • Gain parental consent for images and first aid • All areas of the court are visible • Parent or coaches to supervise children when going to the toilet • Minimum 1:8 ratio 	Medium	Annual safeguarding training and policy updates
Inappropriate Behaviour	Coaches, Children	<ul style="list-style-type: none"> • Written code of conduct policy coaches must adhere to • No lone coaching 	Low	Ongoing staff training
Access to courts	Children	<ul style="list-style-type: none"> • Locks on all gates • Children not to leave the site without parent/guardian# • Contact list kept online for coaches to access 	Low	Check locks

Additional Notes

- **First Aid:**
First aid kit is available in the clubhouse. At least one first aid-trained person present at all coaching sessions. Accident log is maintained and reviewed regularly.
- **Supervision Ratios:**
Coaching sessions follow LTA-recommended supervision ratios (e.g., 1:8 for mini tennis, 1:12 for older juniors).
- **Emergency Procedures:**
Emergency contact numbers and the location of the nearest defibrillator are clearly displayed. Staff are aware of evacuation and emergency protocols.
- **Insurance:**
The club and all coaches maintain up-to-date public liability insurance as required by LTA guidelines.

Thomas Littlewood

01.05.2025